



Chapter Leadership Position Descriptions

Empower your coworkers, be a chapter leader today!

Your union, your colleagues, and your fellow members – nearly 10,000 public sector workers throughout Washington and Oregon - need your skills, experience, and enthusiasm to *help our union be the best it can be!* Running for a position in your PROTEC17 Chapter helps ensure that your voice and views are represented, and that your union is diverse in ideas and input. Position descriptions below. Please send nominations to election@protec17.org.

President: The chapter president presides over chapter meetings, creating an agenda and working with PROTEC17 staff to invite members to the meeting. The president also serves as a delegate to the Regional Executive Committee (REC) and relays REC policy information and updates to Chapter members.

Vice President: The vice president assists the president and runs the meetings when the president is absent.

Secretary: The secretary records and preserves accurate minutes of all chapter meetings and forwards copies of the minutes to the PROTEC17 office for upload to the web, member portal, and for other record-keeping purposes.

Treasurer: The treasurer keeps track of chapter funds and works with PROTEC17 staff to purchase chapter-approved expenses.

Secretary-Treasurer: In some chapters, there is one person who serves as both the secretary and the treasurer.

Regional Executive Committee (REC) Delegate: The REC is the policy-making body of PROTEC17. Elected representatives from all chapters – approximately 100 members across 20 chapters - meet twice per year to address policy issues.

Labor Council Delegate: Some chapters hold positions on regional labor councils. This delegate would attend council meetings, and stay current on issues and events in the broader labor movement in the area.

For any additional questions, please reach out to your respective Union Representative. Unsure who your Union Representative is? Head to: protec17.org/members/ and click on your employer logo to see your chapter page, including all contact info.